

Date.....

To

The Dean Examination
University of Delhi,
Delhi-110007

Through: The Provost, Jubilee Hall

Subject: Request for issue of M. Sc. Degree

Respected Sir,

With due respect I beg to state that I was resident-student of M.Sc. course of _____ in Jubilee Hall for the session _____ and passed my M. Sc. (Final) year examination held in _____ with first division. My Roll No. was _____ and I secured _____ marks out of _____. **My University Enrollment Number is _____.**

I, therefore, request you to please issue me M. Sc. Degree. A copy of final year mark sheet is enclosed here with.

Thanking you,

Yours faithfully,

Signature _____

Name: _____

Contact No. _____

E-mail: _____

Encl. As above

Name in student in Capital Letters (English): _____

Name of Student (Hindi): _____

Name of father in Capital Letters (English): _____

Name of father (Hindi): _____

(For Jubilee Hall Office use)

Forwarded to:

**The Dean Examination
University of Delhi**